



PHONE : (033) 2287-5509 / (033) 2283-5797

**RANI BIRLA GIRLS' COLLEGE**

38, Shakespeare Sarani

Kolkata - 700 017

GOVERNMENT AIDED, NAAC ACCREDITED

✉ contact@rbgc.in

🌐 rbgc.ac.in

**RE-TENDER NOTICE  
FOR  
DYNAMIC COLLEGE WEBSITE**

NO. 34/PRIN/RE-TENDER – 08/2025

28.02.2025

Rani Birla Girls' College invites sealed quotations from experienced concerns/agencies/vendors who have working experiences with Higher Education Institutions/Colleges for developing Dynamic College Website, that should be Centralized, Role Based, Secure System, Hosted on Cloud, for the session 2025 – 26, subject to renew on satisfactory service. The Bidder/agency should have a valid PAN, Trade License, and GST certificate etc. It is desirable to provide all mentioned documents. The quotations should be sealed and addressed to The Principal, Rani Birla Girls' College, 38, Shakespeare Sarani, Kolkata 700017.

**Scope of Work:**

1. College Website Design (Dynamic) and Development
  - a. Should be on ac.in domain in ERNET
  - b. Hosting server – unlimited hosting with email ids
  - c. SSL Certificate
  - d. Dynamic unlimited pages that may be created/modified by college admin.
  - e. Dynamic category by News/Notice/Tender with date and time of publish
  - f. NAAC required reports and data
  - g. Users create facility with customized permission

**Required to mention Annual Maintenance of Server/Domain renewal cost.**

**The College's existing website records need to be carried forward.**

**Terms and Conditions:**

1. The Authority reserves the rights regarding Tender and Purchase requirements and to accept or reject any bid without assigning any reasons whatsoever, and the tender shall have no claim/s on this account.
2. The completion of the work needs to be approved by the competent authority for final approval.
3. The job needs to be completed within seven days after receiving the work order.
4. 24x7 backup service as and when required especially during academic emergencies.





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5. Professional ethics and code of conduct will be expected as per Court of Law.

**Payment Terms and Conditions:**

1. 100% payment will be released only after successful completion of work.
2. The Price and period to be taken to complete the work should be mentioned clearly.

**Importance Dates:**

Tender Floating Date – 28.02.2025 (Friday)

Tender Closing Date – 29.03.2025 (Saturday)

Tender Opening Date – 02.04.2025 (Wednesday)

[Monday to Friday – 10:00a.m. to 4:00p.m. and Saturday – 10:00a.m. to 2:00p.m.]

- Preferably quotations should be dropped at the Tender Drop Box of Rani Birla Girls' College.
- Quotations sent through speed post/courier may also be considered after proper receipt of the document in sealed envelop by the college office during college working days only and during college office hours only.



*Bhattacharya*  
PRINCIPAL  
Rani Birla Girls' College  
38, Shakespeare Sarani  
Kolkata - 700 017